



Hyde Park Soccer League Fundraising Request Form

Today's Date: ___/___/___

Team Name: _____

Team Manager and Coach Name: _____

Fundraising Activity Coordinator Name: _____

Fundraising Activity Coordinator Email: _____

Fundraising Activity Coordinator Phone Number: _____

Description of fundraising activity:

Start Date of Fundraiser: ___/___/___ Ending date: ___/___/___

Location of Fundraiser: _____

How will funds generated be used? _____

What is the amount estimated to be raised by this fundraiser? _____

Will the fundraiser bear the Hyde Park Soccer League name or logo? ___ If yes, How?

Please note: ALL funds raised by the above fundraiser MUST be deposited in your team account within 14 days of your fundraiser ending. If the funds are not deposited within 14 days, your account may be frozen. All fundraising rules set by Hyde Park Soccer are directly in accordance with IRS tax law and are not negotiable. Should any individual(s) choose to ignore the tax law, you are jeopardizing Hyde Park Soccer's 501(C)(3) not-for-profit status and your team account will be frozen. No amount can be refunded to the individual team player should they choose to leave. Any person conducting fund raisers as part of the Hyde Park Soccer shall not receive any personal profit in connection with such fund raiser.

Below for Hyde Park Soccer Board Use only

Fundraising Coordinator Name: _____

Fundraising Coordinator Signature: _____

Fundraiser Approved or Denied: _____ Date: _____

Special Notes: _____



Hyde Park Soccer Fundraising Process

Requests

All requests by Travel Teams for Fund Raising activities must be approved by the Board of directors. A representative of the team or group requesting approval present the following information:

- Description of the type of fund raiser.
- Whether “Hyde Park Soccer League” name will be used.
- Expected duration of fund raiser. (start date & approximate completion date)
- Purpose of the fund raiser.

Conducting a Fund Raiser

Any person conducting fund raisers as part of the Hyde Park Soccer League shall not receive any personal profit in connection with such fund raiser.

Any fund raiser conducted at any Hyde Park Soccer League field must be coordinated with the Fund Raising Coordinator in advance. Travel teams will be limited to **one** fundraising event at the Creek Rd fields per year.

Any team that fails to deposit funds with the Treasurer within fourteen (14) days of the completion of the fund raising activity may be subject to having their team account frozen by order of the Treasurer and / or President.

Fundraising Process

- 1) Fill out the form in its entirety and send completed form via e-mail to:
hydeparksoccerleague@gmail.com
- 2) It will be reviewed either at the next Hyde Park Soccer Board meeting or via an e-mail vote based on discretion of Hyde Park Soccer Board Fundraising Coordinator. Fundraiser cannot begin until signed and approved form is received by the team coordinator.
- 3) Fundraiser requests that require insurance as deemed by the board review should be submitted at least **one month** in advance
- 4) Signed approved or denied form will be sent back to email listed on form.
- 5) All funds collected from the fundraiser MUST be deposited in the team account with 14 days of receiving. The description field on the Deposit Request form submitted to the Hyde Park Soccer Treasurer MUST list the fundraising funds separately from other deposits.